 MSMENV272: Participate in   
environmentally sustainable work practices

Sample assessment tool

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| **Candidate’s name** |  | **Contact** |  |

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| --- | --- | --- | --- |
| **Assessor’s name** |  | **Contact** |  |

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| --- | --- | --- | --- |
| **Supervisor’s name** |  | **Contact** |  |

### Summary of evidence

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| **‘Working sustainably’ workbook** – satisfactorily completed | | | |
| **Learning activities** | **Yes** | **Assignments** | **Yes** |
| Section 1: Resources used at work | ❑ | 1: Resources used at work | ❑ |
| Section 2: Environmental issues at work | ❑ | 2: Environmental issues at work | ❑ |
| Section 3: Improving efficiency | ❑ | 3: Improving efficiency | ❑ |

| **Other evidence** (see following pages for details) | **Satisfactory** |
| --- | --- |
| **Practical demonstrations** – including performance and knowledge evidence | ❑ |
| **Third party sign-off** – confirming the candidate’s consistent on-the-job performance | ❑ |
| **RPL evidence** – listing previous accreditations, portfolios and other RPL evidence | ❑ |

| **Assessment result** |
| --- |
| **Competent** ❑ **Not yet competent** ❑ |

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| --- | --- | --- | --- |
| **Statement:** I agree that I was ready to be assessed and the assessment process was explained to me | | | |
| **Candidate’s signature** |  | **Date** |  |

| **Assessor’s comments** | | | |
| --- | --- | --- | --- |
|  | | | |
| **Assessor’s signature** |  | **Date** |  |

Practical demonstrations

The assessor should tick the appropriate boxes below to confirm that that the candidate has demonstrated the performance and knowledge evidence requirements for this unit. Where a candidate does not satisfactorily demonstrate one or more of these requirements, the assessor should mark the corresponding box with a cross, and provide further comments underneath in the ‘Assessor’s comments’ section.

|  |  |
| --- | --- |
| Performance evidence – the candidate has demonstrated their ability to: | **Confirmed** |

|  |  |
| --- | --- |
| 1. Find out resources used in own job, including one or more of:  * making simple measurements, consistent with the job * counting the number of items entering/leaving a work area * reading indicators in the work area * obtaining relevant information from support personnel | ❑ |
| 1. Follow environmental policies and identify potential breaches of environmental regulations | ❑ |
| 1. Suggest improvements within the limit of own authority | ❑ |

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| --- | --- |
| Knowledge evidence – the candidate has demonstrated their understanding of: | **Confirmed** |

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| --- | --- |
| 1. Basic issues relating to sustainability | ❑ |
| 1. The contribution to climate change and other macro threats that can arise from materials and work processes used | ❑ |
| 1. The environmental hazards/risks, resource use and inefficiencies associated with own workplace and job | ❑ |
| 1. The relevant environmental and resource efficiency policies and procedures for own work area | ❑ |
| 1. The impact of laws and regulations at a level relevant to the work context | ❑ |

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| **Assessor’s comments** |
| Date/s of demonstrations: Location/s:  Description: |

Third party sign-off

The candidate’s workplace supervisor or line manager should tick the boxes below to verify that the candidate has consistently demonstrated these performance criteria over a period of time and in a range of contexts. If any of the performance criteria have not been properly demonstrated, the supervisor should discuss the matter with the assessor and decide on an appropriate course of action.

This checklist is taken from the ‘Performance Evidence’ criteria in the ‘Assessment requirements’ section of the unit of competency.

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| **Performance evidence** – Supervisor’s statement:I acknowledge that the candidate has confirmed their competence in the workplace by demonstrating their ability to: | **Confirmed** |
| 1. Find out resources used in own job, including one or more of:  * making simple measurements, consistent with the job * counting the number of items entering/leaving a work area * reading indicators in the work area * obtaining relevant information from support personnel | ❑ |
| 1. Follow environmental policies and identify potential breaches of environmental regulations | ❑ |
| 1. Suggest improvements within the limit of own authority | ❑ |

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| --- | --- | --- | --- |
| **Supervisor’s comments** (including period of observation in the workplace) | | | |
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| **Supervisor’s signature** |  | **Date** |  |

Recognition of prior learning

The assessor should list any recognition of prior learning (RPL) evidence that has been used to support a judgement of competency in this unit. Evidence may include previous training, accreditations, work experience or other pursuits where the candidate has gained relevant skills or knowledge.

The assessor must sight all original documents or certified copies being presented as evidence, and keep a copy on file with this assessment tool.

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| **RPL evidence presented** |
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